

This AGREEMENT is signed between

..... **EDUCATION CONSULTANCY AND
PLACEMENT FIRM** (*herein after referred to as “the firm”*)

AND

Mr./Ms......
(herein after referred to as “the student”)



1. Firm Details

Name: Education Consultancy and Placement Firm
Address:
.....
Telephone:
Proponent:
CID No. (proponent):
Email:
Website:

2. Institution Details

Name of the institution:
Address:
.....
Website:
Telephone No.:

3. Student Details

Name:
CID No.:

Passport No:
Highest Qualification:
Course/programme:
Duration:
Contact No.:
Email:

4. Parents/Guardian Details

Name:
CID No.:
Occupation:
Address:
.....
Contact Number:
Email Address:

5. Fee Details (as attached: refer attachment)

6. Student Obligations

- 6.1 Student is not allowed to involve in any illegal activities against the Government of host country. If the student is involved in any drug, alcohol, rape and any other criminal activities then the case shall be dealt as per the law of the host country.
- 6.2 The student should not involve in any disciplinary issue.
- 6.3 Student should conform to all rules and regulation of the institution and the Law of the country at all times.
- 6.4 Student should ensure that he/she pass all modules/subjects every year to ensure timely graduation from the institution. If the student fail any module, he/she has to bear the re-module fee as per the set policies of the institution.
- 6.5 No student is allowed change the course without prior consultation with the firm.
- 6.6 Student should inform the firm of any issues that affect their study or their life in the institution.
- 6.7 Students should inform the firm before deciding to discontinue the course and before leaving the institution.
- 6.8 Student should abide by College/University Rules and Regulation

7. Firm Obligations

- 7.1 The firm shall ensure to provide complete information about the programme, fee structure, accommodation and other related information.
- 7.2 The firm should ensure that the institution and the course/programme is recognized in the host country.
- 7.3 The firm shall orient and brief the student on the programme and highlight the students' obligation while pursuing their course.
- 7.4 The firm shall charge the fees as mentioned in the "Fee details" table.
- 7.5 The firm shall escort or make arrangement for the student to reach the college safely during initial travel.
- 7.6 The firm shall update the parent/guardian about the academic performance of the student regularly.
- 7.7 The firm will provide all the necessary support in term of administrative and all related matters to make the student stay at the institution comfortable and conducive to learning.
- 7.8 The firm will ensure safety of the student for the entire duration of the course and until their return to the country.
- 7.9 The firm shall ensure that in case of any issue including fees and accommodation, the dispute shall be resolved with the parents/guardian without causing hassle to the student.
- 7.10 The firm will sign an agreement with the student in presence of parents/guardian and their witness.
- 7.11 The firm shall reimburse partial or full cost incurred by the students in case of breach of terms and conditions of the agreement based on the severity.
- 7.12 The firm is not responsible for any issues/problems that may be occurred due to any breach of student obligations

This agreement is AGREED and signed by both parties in presence of the respective parents or guardian. Both parties hereby agree to strictly comply with the term and condition of this agreement. The agreement shall remain in force until completion of the said course and thereafter the agreement shall be void in any respect or matter. In case of any dispute and/or breach of the agreement, either party may take up the case/dispute legally.

Signed on the day..... in the month of..... year at Education Consultancy and Placement Firm Office,(Location).

On Behalf the Company: (Proponent)

(Affix
Legal
Stamp)

Student

(Affix
Legal
Stamp)

Name:

WITNESS:



Name:

CID No.:

Contact No.:

Name:

WITNESS:



Name:

CID No.:

Contact No.: